



June 11, 2003

OKLAHOMA BULLETIN OK 360-3-16

SUBJECT: CSRS and FERS Retirement Seminar

Purpose: To provide information on retirement seminars.

Expiration Date: September 30, 2003

ACTION REQUIRED BY: JUNE 27, 2003

I am pleased to announce that the much anticipated and requested seminar for retirement has been approved and scheduled. The Snow Cap Agency will be providing two Pre-Retirement/Mid-Career Retirement Planning Seminars. On Wednesday, July 16, 2003 the seminar will be directed to those employees who currently participate in the CSRS and Thursday, July 17, 2003 will address those employees participating in FERS. These sessions will be held at the Oklahoma State University College of Veterinary Medicine located directly west of the NRCS State Office building in Stillwater.

Highlights of the one-day seminar will include such items as Preparation for Retirement, Federal Employee Benefits, Annuity Survivor Benefits, Medicare, Taxes, as well as other topics of discussion. Each session may include up to 50 employees and spouses are encouraged to attend. A workbook will be provided to each participant and their spouse to assist in calculating their retirement plan during the seminar. Those employees currently eligible for retirement, or eligible within the next five years, will have priority consideration.

Those wishing to attend one of the scheduled seminars may provide their name and session they would like to participate in to Debbie Ruark, Human Resources Assistant, at Debbie.Ruark@ok.usda.gov for consideration. You are encouraged to provide us with specific topics in which you have an interest for discussion by the presenter. Questions concerning the retirement seminars may be addressed to Ms. Ruark at 405.742.1212.

/s/ John Glover, acting for

M. DARREL DOMINICK
State Conservationist